

# PROJECT REPRESENTATIVE'S DAILY REPORT

Pg. 1  
Report No. 196  
Date: 2015-06-02  
Day: Tuesday

Architect: Kang Associates

Project: Renovation and Addition to Tewksbury Town Hall

OPM: CBI Consulting Inc. Clerk of the Works: Jeff Barnes

Contractor: G.V.W., Inc.

Weather: 7:30 am: rain  
Temperature: 7:30 am: 45°

Noon: rain  
Noon: 47°

3:00 pm: rain  
3:00 pm: 50°

Superintendent: Vinnie Bomal

PERSONNEL COUNT	Spec Section	Contractor	Trade	Foreman	Journeyman	Helpers	Total
General Contractor:	Div. 06	GVW	Carpentry	1	3	0	4
	Div. 04		Masonry	0	0	0	0
	09 90 00		Paint/Plaster	1	1	0	2
	02 41 19		Labor	1	1	0	2
	Div. 31		Site Work	0	0	0	0
	01 50 00		Temp. Facility	0	0	0	0
	Div. 05		Misc. Metals	0	0	0	0
	Div. 03		Concrete	0	0	0	0
	07 21 00		Insulation	0	0	0	0
Subcontractors:	26 00 00	Griffin Electric	Electrical	2	3	0	5
	22 00 00	Lapan Mechanical	Plumbing	0	0	0	0
	07 31 00	Meadows Construction	Roofing	0	0	0	0
	07 53 00						
	07 61 19	Ambient Temp. Corp.	HVAC	2	3	0	5
	Div. 23						
	Div. 21	Encore Fire Protection	Fire Suppression	0	0	0	0
Total:	13 27 16	Fire Lock	Modular Fire Vault	0	0	0	0
				7	11	0	18

## DAILY REPORT

### Activities Today:

- 1) Carpentry: finishing framing out underneath stair #2; finishing framing out water fountain location on 1<sup>st</sup> floor; starting to remove and install front doors; starting to install rim joists for addition; fixing a section of flooring in the clerk's office
- 2) HVAC: continuing with insulating HVAC and plumbing lines; installing coil units in vault mechanical room; continuing with ductwork installation in the attic; installed cabinet heating unit at the bottom of stair #2
- 3) Labor: assisting trades; general site cleaning
- 4) Paint/Plaster: continuing with taping & mudding joints in the basement; priming basement walls
- 5) Electrical: continuing with panels and fixtures on the 2<sup>nd</sup> floor; continuing with telecom/data wiring

# PHOTO INDEX



Photo showing carpenter fixing a section of the clerk's office floor.



Photo showing two of the 3 front doors removed and framing starting to go in.



Photo showing corrected section of floor. A joist was raised 1/2" too high so it was trimmed down.



Photo showing some insulation that was installed on HVAC piping.



Photo showing tin knocker assembling ductwork for installation in the attic.



Photo showing tin knocker assembling ductwork and sealing the seams.



Photo showing telecom lines being run in the basement.



Photo showing cabinet heater in place at the bottom of stair #2.



Photo showing basement walls in the process of being primed.

Copies to: **Richard Montuori, Town of Tewksbury**  
**Ed Johnson, Town of Tewksbury**  
**Steve Sadwick, Town of Tewksbury**  
**Wayne Lawson, CBI**

**Jenne dos Santos, CBI**  
**Kaffee Kang, Kang Architects**  
**Jennifer Pincus, Kang Architects**  
**Bob Harukewicz, GVW Inc.**